

## JOB DESCRIPTION

**Job Title:** Facility Maintenance Worker  
**Department:** Facility Maintenance  
**Reports to:** Safety and Security Manager  
**Status:** Non-Exempt  
**Date:** March 2026

### Position Summary:

The Facility Maintenance position is responsible for performing a wide range of maintenance, repair, and upkeep tasks to ensure buildings, grounds, and equipment are safe, functional, and well-maintained. This role emphasizes preventative maintenance, routine inspections, and timely repairs to identify and address issues before they escalate. The ideal candidate is proactive, detail-oriented, and skilled in multiple areas, including electrical, carpentry, and general building maintenance.

### Essential Functions:

- Perform routine building inspections to identify maintenance needs, safety concerns, and potential issues before they arise
- Conduct preventative maintenance on facilities, equipment, and systems to ensure optimal performance and longevity
- Complete general repairs which may include electrical, plumbing, carpentry, and mechanical work as needed
- Repair walls, patch and hang drywall, painting and finishing work
- Replace and repair fixtures such as lighting, bulbs, switches, doors, and hardware
- Troubleshoot and fix minor electrical issues (e.g., outlets, lighting, basic wiring)
- Perform basic plumbing repairs including leaks, clogs, and fixture replacements
- Support landscaping and grounds maintenance, including trimming and general upkeep, and maintaining a clean, orderly outdoor environment (including removal of debris and waste)
- Inspect equipment for wear and for conformance to specifications
- Maintain all tools, facility equipment, and supplies in a clean, organized, and functional condition, ensuring they are well cared for and ready for use
- Clean interior windows, door jambs, and electrical switches.
- Inspect equipment for wear and for conformance to specifications
- Ensure all work is completed in compliance with safety standards and regulations
- Respond promptly to maintenance requests and emergencies
- Keep accurate records of maintenance work, inspections, and repairs
- Regular and predictable on-site attendance.
- Provide other assistance to staff when needed

### **Knowledge, Skills, and Abilities:**

- High school diploma or equivalent; preferred, not required.
- Must have been actively engaged in similar work for a minimum of two (2) years.
- Knowledge of general building maintenance, including electrical, plumbing, carpentry, painting, and drywall repair
- Familiarity with preventative maintenance practices and routine facility inspections
- Ability to troubleshoot and repair basic mechanical, electrical, and plumbing issues
- Skilled in operating hand and power tools safely and effectively
- Knowledge of landscaping and grounds maintenance
- Ability to maintain tools, equipment, and supplies in good working order
- Strong attention to detail and ability to identify potential issues before they arise
- Ability to prioritize tasks and manage time effectively in a fast-paced environment
- Strong problem solving skills and ability to work independently or as part of a team
- Excellent communication skills to report maintenance needs and coordinate with staff
- Proficient in English language usage, including grammar, composition, spelling, and clear written and verbal communication
- Ability to handle multiple projects, meet deadlines, and achieve objectives.

### **Environmental Conditions:**

- Work is performed in a combination of indoor and outdoor settings, with exposure to varying temperatures, sunlight, dust, fumes, and noise.
- Occasional work throughout the day using various electronic devices.
- Regularly work at fast pace with unscheduled interruptions.
- Regularly required to move (walk or drive) from one work location to another.
- Perform duties as assigned while following safety requirements, including wearing appropriate Personal Protective Equipment (PPE).

**Physical Demands:**

- Ability to walk, sit, stand, stoop, kneel, squat, push, pull, crouch, climb stairs, talk and hear.
- Physical ability to perform manual labor, including lifting, bending, climbing, and standing for extended periods of time
- Regularly required to use hands to finger, handle or feel objects, tools or controls, repetitive grasping and fine manipulation.
- Ability to lift up to 75 pounds occasionally, and/or up to 50 pounds of force frequently with bending/squatting and occasional sitting or climbing stairs.
- A 40 hour work week will be considered normal. Extra hours, working non-scheduled hours and extra workdays may be required to accommodate schedules and other special situations.
- Mobility in a variety of work locations (office, shop buildings and field operations).
- Ability to drive a vehicle.

**Compensation:**

- Pay is based on experience.

Qualified candidates can submit their resume to [megan@farmshow.org](mailto:megan@farmshow.org)